

From: Salemi, Charles (DPH)
Sent: Wednesday, November 08, 2006 4:13 PM
To: Nassif, Julianne (DPH)
Subject: RE: Drug Lab status

Julie, The Drug Lab staffing for the JP Lab is the following:

11.5 FTE (chemists)
0.20 FTE (Kevin Mc.)
1.0 FTE Lab Supervisor (CBS), (does not routinely do samples)
2.0 FTE Evidence Officers

WE are currently using between 50-60 hours OT each week.

Thanks Chuck S

From: Nassif, Julianne (DPH)
Sent: Monday, October 30, 2006 11:00 AM
To: Salemi, Charles (DPH); Stevenson, Alan (DPH)
Subject: Drug Lab SOPs

Hi Chuck & Cam,

Just trying to follow-up on matters from previous discussions related to Drug Lab SOPs. Please provide whatever we have for protocols/SOPs either electronically or hardcopies. I asked Kristen Pribeck to help with polishing up and formatting of protocols. Kristen is an excellent writer/editor who can be of assistance, leaving the analysts in the lab testing samples.

I am following up with Dina today regarding Nancy Tisei. I will also talk to Al about increasing overtime to compensate for Annie being on leave.

Keep up the struggle...
Julie

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